

Submitted by: Chair of the Assembly at the
Request of the Mayor
Prepared by: Purchasing Department
For reading: October 12, 2010

CLERK'S OFFICE

APPROVED

Date: 10-12-10

ANCHORAGE, ALASKA

AR No. 2010-294

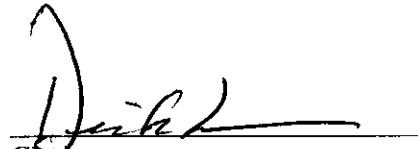
1 A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING
2 THIRTY-THREE THOUSAND DOLLARS (\$33,000) FROM ANTICIPATED UNEARNED
3 PROGRAM REVENUES FROM THE PURCHASING DEPARTMENT AREAWIDE
4 GENERAL FUND (101) TO THE PURCHASING DEPARTMENT (FUND 101) 2010
5 OPERATING BUDGET, FOR THE PAYMENT OF FEES AND EXPENSES ASSOCIATED
6 WITH THE DISPOSAL OF SURPLUS/EXCESS MUNICIPAL PROPERTY.
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9 THE ANCHORAGE MUNICIPAL ASSEMBLY RESOLVES:

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11 **Section 1.** The sum of Thirty-three Thousand Dollars (\$33,000) is hereby appropriated from
12 anticipated unearned program revenues from the Purchasing Department 2010 Areawide Fund (101),
13 to the 2010 Purchasing Department (Fund 101) Operating Budget, for payment of fees and expenses
14 associated with the disposal of surplus/excess Municipal property.
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16 **Section 2.** This resolution shall be effective immediately upon passage and approval by the
17 Assembly.
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19 PASSED AND APPROVED by the Anchorage Municipal Assembly this 12th day of
20 October, 2010.
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26 Chair

27 ATTEST:
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31 Municipal Clerk
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34 **Department of Appropriation:**
35 Purchasing Department: \$33,000



MUNICIPALITY OF ANCHORAGE

ASSEMBLY MEMORANDUM

AM No. 544-2010

Meeting Date: October 12, 2010

From: Mayor

Subject: A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING THIRTY-THREE THOUSAND DOLLARS (\$33,000) FROM ANTICIPATED UNEARNED PROGRAM REVENUES FROM THE PURCHASING DEPARTMENT AREAWIDE GENERAL FUND (101) TO THE PURCHASING DEPARTMENT (FUND 101) 2010 OPERATING BUDGET, FOR THE PAYMENT OF FEES AND EXPENSES ASSOCIATED WITH THE DISPOSAL OF SURPLUS/EXCESS MUNICIPAL PROPERTY

The attached Resolution is requested to appropriate Thirty-Three Thousand Dollars (\$33,000) from anticipated Purchasing Department unearned program revenues to the Purchasing Department's contract services budget for the purpose of paying commissions, fees, and miscellaneous expenses associated with the disposal of surplus, excess, and lost and found property.

The Purchasing Department is responsible for the disposal of property that has met its useful life, is excess or surplus to the Municipality, and is ready for disposal action. The Department utilizes various means and methods to accomplish these disposal actions by either trading units in to offset costs of replacement property, direct exchange/sale actions through an invitation to bid process, auction disposal, or through direct donation to non-profit and other community-based organizations. The most common of these processes is the use of a contract auctioneer to sell Municipal property through an outcry auction process.

Estimating the amount of property that will be disposed of from one year to the next is often a best guess based upon actual and historical activity from previous years. This year, the Purchasing Department programmed \$77,000 in direct expenses that would be payable to the contract auctioneer for providing outcry auctions for the Municipality. Both the amount of disposable property and the associated fees have exceeded the Purchasing Department's expectations. As such, an additional appropriation of \$33,000 is needed to pay the anticipated fees and costs for the remainder of the 2010 calendar year. The gross receipts generated by the sale of Municipal property directly offsets the expenses of the contract auctioneer through anticipated program revenues budgeted by the Purchasing Department.

Appropriate Funds for Disposal of Surplus/Excess Municipal Property
Page 2

The accounting detail is as follows:

<u>Revenue Account</u>	<u>Account Name</u>	<u>Amount</u>
101-1912-9499-BP2010	Reimbursed Cost	\$33,000

<u>Expenditures Account</u>	<u>Account Name</u>	<u>Amount</u>
101-1912-3101-BP2010	Professional Services	\$33,000

THE ADMINISTRATION RECOMMENDS APPROVAL OF THE ATTACHED RESOLUTION APPROPRIATING THIRTY-THREE THOUSAND DOLLARS (\$33,000) FROM ANTICIPATED UNEARNED PROGRAM REVENUES FROM THE PURCHASING DEPARTMENT AREAWIDE GENERAL FUND (101) TO THE PURCHASING DEPARTMENT (FUND 101) 2010 OPERATING BUDGET, FOR THE PAYMENT OF FEES AND EXPENSES ASSOCIATED WITH THE DISPOSAL OF SURPLUS/EXCESS MUNICIPAL PROPERTY.

Recommended by: Fred Kaltenbach, Purchasing Officer

Fund certification: Lucinda Mahoney, CFO
101-1912-9499-BP2010 \$33,000
(Anticipated 2010 Revenues)

Concur: George J. Vakalis, Municipal Manager

Respectfully submitted: Daniel A. Sullivan, Mayor

Content ID: 009440**Type:** AR_FundsApprop - Funds Approp Resolution

A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING THIRTY-THREE THOUSAND DOLLARS (\$33,000) FROM ANTICIPATED UNEARNED PROGRAM REVENUES FROM THE PURCHASING DEPARTMENT

Title: AREAWIDE GENERAL FUND (101) TO THE PURCHASING DEPARTMENT (FUND 101) 2010 OPERATING BUDGET, FOR THE PAYMENT OF FEES AND EXPENSES ASSOCIATED WITH THE DISPOSAL OF SURPLUS/EXCESS MUNICIPAL PROPERTY.

Author: pruittns

Initiating Dept: Purchasing

Date Prepared: 9/29/10 3:53 PM

Director Name: Fred Kaltenbach

Assembly Meeting Date: 10/12/10

Workflow Name	Action Date	Action	User	Security Group	Content ID
Clerk_Admin_SubWorkflow	10/7/10 11:08 AM	Exit	Joy Maglaqui	Public	009440
MuniManager_SubWorkflow	10/7/10 11:08 AM	Approve	Joy Maglaqui	Public	009440
Finance_SubWorkflow	10/1/10 5:03 PM	Approve	David Ryan	Public	009440
Finance_SubWorkflow	10/1/10 12:37 PM	Checkin	Nina Pruitt	Public	009440
OMB_SubWorkflow	9/30/10 12:07 PM	Approve	Cheryl Frasca	Public	009440
Purchasing_SubWorkflow	9/30/10 10:40 AM	Approve	Fred Kaltenbach	Public	009440
FundsAppropWorkflow	9/29/10 3:57 PM	Checkin	Shannon Royster	Public	009440